



Job Posting: Program Director

ORGANIZATION

Camp Kirk empowers neurodiverse kids and youth to reach their potential through recreational programs. Within a small and nurturing community, our programs emphasize strengths so that participants can develop confidence, connection and community. Camp Kirk supports neurodiverse kids and youth, ages 6-17. The majority of our campers have learning disabilities, autism, and/or ADHD

POSITION OVERVIEW

The Program Director is a member of Camp Kirk's summer Administration Team. Working collaboratively, the 'Admin Team' ensures the smooth operation of the camp, and the wellbeing of the campers and staff.

The Program Director oversees all areas of camp programming. Specific duties include:

- Act as the direct supervisor for the Program Staff team (8-10 staff members)
- Develop and coordinate All-Camp programming (i.e. special events, all camp games, campfires, etc.)
- Oversee camp programs- ensure activities are well-planned and are running safely and effectively.
- Create session-long schedules of programming, events, and assigned job duties
- Assist in the management of daily camp operations
- Act as a member of the Crisis Response Team

CONTRACT DETAILS + COMPENSATION

The dates of employment run from **June 1st - August 28th, 2024**. The compensation for the Program Director is **\$9,615 + room and board**

REQUIREMENTS + EXPECTATIONS

- 21+ years of age by June 2024
- 3+ years of experience working with children and/or youth
- Previous experience facilitating children's programming is required
- Once hired, applicants must be willing to secure the following before their start date:
 - Standard First Aid + CPR(C), or equivalent or higher certification
 - Criminal Record Check

APPLICATION

Please head to campkirk.com/jobs to submit an online application.