



# Payment Terms & Conditions

## Summer Camp Program

### Application Deposits

- A deposit payment of **\$50**, paid by credit card, is required to be paid at the time of application in order for an application package to be processed. Deposit payments will be applied to fees and will be refunded in full if an application is not accepted by Camp Kirk, or cancelled by a family before the application deadline of **March 1st, 2022**.
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### Session Fees

- All transactions will be processed in Canadian dollars (CAD)
  - The payment deadline for camper fees is **April 15, 2022** unless alternative arrangements are made with the Camp Director.
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### Method of Payment

- Deposits must be paid by credit card. All other payments can be made through the following methods: Visa or Mastercard, e-cheque, or cheque.
  - If requested, camper fees may be paid in 3 installments, paid on **April 15, May 16, and June 15, 2022**.
    - A credit card must be placed on file, but installments may be paid by any of the methods listed above. If payment is not submitted on or before the agreed-upon date, Camp Kirk will automatically charge the credit card on file for each installment fee as it comes due.
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### Refund Policy

- An application must be cancelled on or before the following dates to receive any refund of payments as set out below:
  - **March 1, 2022** to receive a refund of all payments including deposit payment.
  - **April 15, 2022** to receive a refund of all payments excluding deposit payment.
  - **May 16, 2022** to receive a 50% refund of all payments made excluding deposit payment.
  - **June 15, 2022** to receive a 25% refund of all payments made excluding deposit payment.
  - **After June 15, 2022, camper fees will not be refunded.**

- No refund or reduction of fees will be given for campers arriving late, leaving early, unable to attend due to illness, or dismissed from their camp session.
  - Families who have signed up for monthly installment payments will be held accountable for their payments, and will receive refunds based on the policies listed above.
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## COVID-19

- The impacts of the COVID-19 pandemic on our 2022 operations are currently unknown. All applications and completed registrations are subject to cancellation due to restrictions caused by the pandemic at Camp Kirk's sole discretion.
  - In the event of a full or partial cancellation of a registration by Camp Kirk due to circumstances related to the COVID-19 pandemic, or a full or partial closure mandated by public health or a governmental authority due to COVID-19, payment and refund policies will be amended as follows:
    - For registrations cancelled by Camp Kirk prior to the beginning of the camp session, families will be offered a full refund of camp fees, minus the deposit payment.
    - For a closure mandated during the camp session, refunds will be pro-rated based on the session days that were not fulfilled, minus the deposit payment.
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## Community Weekend Program

### Application Deposits

- There is no deposit required for this program.
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### Session Fees

- All transactions will be processed in Canadian dollars (CAD)
  - The payment deadline for Community Weekend camper fees are as follows, unless alternative arrangements are made with the Camp Director:
    - **Group A - October 15th, 2022**
    - **Group B - November 5th, 2022**
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### Method of Payment

- All payments can be made through the following methods: Visa or Mastercard, e-cheque, or cheque.
- If requested, camper fees may be paid in 2 installments paid on **October 15th**, and **November 5th, 2022**.

- A credit card must be placed on file, but installments may be paid by any of the methods listed above. If payment is not submitted on or before the agreed-upon date, Camp Kirk will automatically charge the credit card on file for each installment fee as it comes due.
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## Refund Policy

- An application must be cancelled on or before the following dates to receive a refund of full camper fees:
    - **Group A - October 15th, 2022**
    - **Group B - November 5th, 2022**
  - No refund or reduction of fees will be given for campers arriving late, leaving early, unable to attend due to illness, or dismissed from their camp session. Our refund policy has these limits because Camp Kirk pre-pays a non-refundable facility fee for each camper to attend for all 3 weekends. As well, our goal is to have the same campers re-connect over 3 weekends, so we cannot fill a campers spot for missed weekends.
  - Families who have signed up for monthly installment payments will be held accountable for their payments, based on the refund policies listed above.
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## COVID-19

- The impacts of the COVID-19 pandemic on our 2022 operations are currently unknown. All applications and completed registrations are subject to cancellation due to restrictions caused by the pandemic at Camp Kirk's sole discretion.
- In the event of a full or partial cancellation of a registration by Camp Kirk due to circumstances related to the COVID-19 pandemic, or a full or partial closure mandated by public health or a governmental authority due to COVID-19, payment and refund policies will be amended as follows:
  - For registrations cancelled prior to the beginning of the camp session, families will be offered a full refund of camp fees, minus the deposit payment.
  - For a closure mandated during the camp session, refunds will be pro-rated based on the session days that were not fulfilled, minus the deposit payment.