



# Payment Terms & Conditions

## Application Deposits

- A deposit payment, paid by credit card, is required at the time of application in order for an application package to be processed. Deposit payments will be applied to fees and will be refunded in full if an application is not accepted.
  - The deposit amount for all families is \$50
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## Camper Fees and Dates

- All transactions will be processed in Canadian dollars (CAD)
  - The payment deadlines for 2021 camper fees are as followed, unless alternative arrangements are scheduled with a Camp Director:
    - All camper fees must be paid by **April 15, 2021** unless you are on a monthly payment plan.
    - All monthly payment plans must be completed by **June 15th, 2021**.
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## Payment Plans: Monthly Installment

- Upon request, camper fees may be paid in 3 monthly installments between April - June.
  - All monthly installments must be paid via credit card, and payments will be automatically processed on the 15th of each month.
  - In the event that an enrolment is cancelled by a family after April 15th (the refund deadline), in accordance with the Refund Policy stated below, families will still be responsible for all pledged monthly instalments.
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## Method of Payment

- Deposit payments and monthly installment must be made by credit card. All other camper fee payments can be made through credit card, cheque, cash, or Interac E-transfer.
- A credit card will be kept on file, but payments may be paid by any of the methods listed above. If payment is not submitted by the due date(s), Camp Kirk will automatically charge the credit card on file the outstanding or specified fee.



## Refund Policy

- Deposit Payment- an application must be cancelled on or before **February 15th, 2021** to receive a refund of the deposit payment.
- Full Camper Fees- an application must be cancelled on or before **April 15th, 2021** to receive a refund of full camper fees, minus the deposit.
- No refund or reduction of fees will be given for campers arriving late, leaving early or dismissed from their camp session.

### COVID-19

- The impacts of the COVID-19 pandemic on our 2021 summer camp operation are currently unknown. All applications and completed registrations are subject to cancellation due to restrictions caused by the pandemic at Camp Kirk's sole discretion.
  - In the event of a full or partial cancellation of a registration by Camp Kirk due to circumstances related to the COVID-19 pandemic, or a full or partial closure mandated by public health or a governmental authority due to COVID-19, all payment policies will be waived. For registrations cancelled prior to the beginning of the camp session, families will be offered a full refund of camp fees, minus the deposit payment. For a closure mandated during the camp session, refunds will be pro-rated based on the session days that were not fulfilled, minus the deposit payment.
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## Account Credits

- All families with credits from the cancelled 2020 program will be notified of their account balance at the start of the 2021 application season.
- Any deposits or camper fees will be deducted from the credit. Specific instructions will be provided to families in this situation.
- Any remaining credit may remain on file for future seasons, or may be refunded back to the original payor upon request.