



Job Posting: Maintenance Supervisor

ORGANIZATION

Camp Kirk is a registered charity that provides recreational programming for children who have learning disabilities, attention deficit disorders, and/or autism. We offer a nurturing and non-competitive environment that emphasizes strengths and builds confidence. We provide a community experience that promotes strong mental health so that our campers can lead productive, meaningful and happy lives.

JOB DESCRIPTION

Maintenance Responsibilities

- Conduct site inspections to ensure buildings, property, and equipment are in a clean, safe and organized state.
- Complete minor repairs and general maintenance of camp facilities
- Clean, sanitize, and re-stock all camp facilities on a daily basis.
- Conduct daily pool maintenance and cleaning (training provided)
- Coordinate all waste management (garbage, recycling, kitchen waste)
- Aid in the set-up and clean-up of camp programs
- Lead Camp Kirk's Health & Safety Committee and work with Camp Directors to ensure the Camp is meeting health and safety standards and regulations.

General Camp Responsibilities

- Teach and supervise 'Hospitality + Maintenance-Stream' Leaders-in-Training (LIT's) to complete property management tasks.
- Drive camp vehicles to transport campers and staff to off-site excursions

CONTRACT DETAILS + COMPENSATION

The dates of employment run from **June 2nd - September 4th**. All staff members reside at camp and Room and Board is provided over and above the salary.

The summer compensation for the Maintenance Supervisor is \$5,560*

**\$4,860 base salary + \$700 bonus compensation for submitting contract documents on time and completing the summer season*

REQUIREMENTS

- 19+ years old by June 2021
- 2+ years experience in a maintenance + repairs role
- 1+ years experience in a commercial cleaning and sanitation role
- Strong knowledge of the safe use of power tools and hand tools

APPLICATION

Fill out a Staff Application through the Camp Kirk website, or using the following link:

www.campkirkstaff.campbrainstaff.com